



**JONATHAN E. FIELDING, M.D., M.P.H.**  
Director and Health Officer

**JONATHAN E. FREEDMAN**  
Chief Deputy Director

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
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July 27, 2011

TO: Each Supervisor

FROM:  Jonathan E. Fielding, MD, MPH  
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO AMEND  
CONTRACT NUMBER PH-001116 WITH PUBLIC HEALTH FOUNDATION  
ENTERPRISES, INC. FOR TOBACCO CONTROL PREVENTION SERVICES**

This is to inform you that I am exercising the delegated authority approved by your Board on March 2, 2010, to execute amendments to the above-referenced agreement that allow for an increase and/or decrease in funding up to 30 percent of each term's maximum obligation, for the period of February 26, 2010 through February 26, 2014, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

On February 24, 2011, I notified your Board that I was exercising delegated authority to amend Contract Number PH-001116 with Public Health Foundation Enterprises, Inc. (PHFE) to combine two separate budgets into a single two-year budget for the term of March 19, 2010 through March 18, 2012. This consolidation allowed the contractor to continue to maximize Centers for Disease Control and Prevention (CDC), American Recovery and Reinvestment Act (ARRA) of 2009 funding without the interruption of redirecting unspent funds from year one to year two.

Under the authority referenced above, I will amend Contract Number PH-001116 with PHFE to include additional funding in the amount of \$681,708, increasing the two-year maximum obligation from \$9,740,676 to \$10,422,384, effective upon date of execution through March 18, 2012. These funds will enable PHFE to continue providing temporary personnel and procurement services and execute additional activities that include Peer Mentoring, Consultative Support, and Training. Funding is one-time only and is fully offset by CDC ARRA funds.

County Counsel has reviewed and approved the amendment as to form. County Counsel and the CEO have reviewed and approved this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF: ar

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors